

Terms of Reference for the Open Spaces Committee

These rules are supplemental to, and do not in any way override, The Parish Council's standing orders &/or financial regulations.

1. The Open Spaces Committee will be constituted of 6 members of the Council with the Chair of Council as an ex-officio member.
2. Members will be elected at the Annual Council Meeting.
3. The Chair and Vice-Chair of the Committee will be chosen by the members of the Committee. The Vice-Chair will be responsible for matters pertaining to the Cemetery.
4. The Committee will meet as decided by the Clerk and Chair.
5. The Committee will be responsible for the upkeep and development of the open spaces in the Parish which are made up of the Down recreation field, area around the Parish Hall, dogfield, the Memorial Garden, the Bere Ferrers recreation field. And the grass swathe north west from Quarry Corner; together with the Cemetery Workshop, Lych gate and the storage building at Bere Ferrers recreation field. (Excludes tennis court and field toilet.)
6. The Committee will be responsible for the management of both Bere Alston and Bere Ferrers Allotments.
7. The Committee will be maintain and develop the children's play parks on The Down and at Sarah Park in Bere Alston.
8. The Committee will inspect monthly all playparks in Parish.
9. The Committee will have regard for ROSPA reports and act upon their recommendations.
10. The Committee will maintain all furniture placed by Council in the parks and grounds around the Peninsula, including 20 benches.
11. The Committee will maintain the Cemetery grounds and furniture.
12. The Committee will regularly check their balance sheet and ensure that the precept money is wisely spent.
13. The Cemetery finances will be shown as separate entries to the rest of the balance sheet.
14. Any matter which is decided upon by a unanimous vote of those present at the meeting and not having any financial implications, or finance having previously approved, may be actioned at once.

Last reviewed: 13th June 2023. Minute no: 96

Next review: May 2024