

# BERE FERRERS PARISH COUNCIL



The Council Offices  
Station Road  
Bere Alston  
Devon  
PL20 7EJ

Tel : 01822 840748  
bereferrersparishcouncil@btconnect.com

Chairman of Council:  
Cllr. P. Crozier

Clerk to the Council:  
Mrs. C. Metcalf

8<sup>th</sup> May 2024

Dear Sir/Madam,

## **Annual General Meeting**

You are hereby summoned to attend the Annual General Meeting of the Bere Ferrers Parish Council, to be held in the Council Chambers on **Tuesday 14<sup>th</sup> May at 7 pm**. The following business is proposed to be transacted:-

### **AGENDA**

1. To elect a Chair for the ensuing year and receive the Chair's declaration of acceptance of Office.
2. Apologies for absence.
3. To elect a Vice-Chair and receive the Vice-Chair's declaration of acceptance of Office.
4. To approve and adopt the minutes from the Annual General Meeting held on 16th May 2023 as a true meeting and taken as read, to deal with matters arising.
5. To elect the following Committees, including Chair & Vice-Chair :-
  - (a) Plans & Highways Open Spaces
  - (b) Footpaths & Environment
  - (c) Open Spaces
  - (d) Finance & General Purposes
6. Obtain Councillors consent to receive agendas via email, otherwise the agendas will be posted with three clear days' notice.
7. To appoint a delegate to the Port of Plymouth Marine Liaison Committee (currently Cllr. Maciejowska).
8. To appoint two delegates to the Southern Parish Link Committee. (currently Cllrs. Crozier & King).
9. To appoint a delegate to the Devon & Cornwall Rail Partnership (currently Cllr. Lamb).
10. To appoint an observer to the Bere Alston Regeneration Partnership. (currently Cllr. Crozier).
11. To appoint a delegate to the Bere Ferrers Villagers Group. (currently Cllr. Grose)
12. To appoint a delegate to the Tamar Valley ANOB (currently Cllr. Maciejowska)
13. To appoint Councillors to carry out the Inspections of the Play Parks & Allotments. (currently Cllrs. Shaw, Crozier and King)
14. To appoint a delegate to Youth 2 Youth. (currently Cllr. Maciejowska)
15. To fix and authorise the Chair's Allowance (currently £300).
16. To pass resolution authorising the signing of any legal documents on behalf of the Council.
17. To appoint two Councillors to act as Archivists (currently Cllrs. Crozier & Lamb)
18. To appoint a Road Warden (currently Cllr. Shaw)
19. To appoint a Snow Warden (currently Cllr. Maycock)
20. To appoint a Councillor as P3 representative for Public Right of Ways, Devon County Council (Cllr. Grose)
21. To appoint Council's social media observers (currently Cllrs. Dennis & Pengelly)
22. To appoint a representative from Council to join the Sir John Maynard Trust (currently Cllr. Shaw)
23. To appoint a defibrillator officer (currently. Cllr. King).
24. To appoint Councillors to the Sports Development Task Group (currently Cllrs. Crozier, King, Lamb and Pengelly).
25. To take note of the Trustees of the Council's Charity, Playground and Pleasure Ground.
26. Review and approve the Council's Community Engagement Policy.

signed  
*Caroline Metcalf,*  
Clerk to the Council.

**ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

[bereferrersparishcouncil@btconnect.com](mailto:bereferrersparishcouncil@btconnect.com)

**Facebook Page:** Bere Ferrers Parish Council

**Office Hours:** Monday, Wednesday and Friday 9 am. – 2 p.m.

**Web Site:** [bereferrersparishcouncil.org.uk](http://bereferrersparishcouncil.org.uk)

*Serving the Community of the Bere Peninsula*