

## **BERE FERRERS PARISH COUNCIL**

At the Annual General meeting of the Council held in the Council Chambers on Tuesday 14<sup>th</sup> May 2024

### **Present**

Cllr. P. Crozier	Cllr. P. Archer
Cllr. V. Grose	Cllr. D. King
Cllr. B. Lamb	Cllr. R. Leithall
Cllr. R. Maycock	Cllr. J. Maciejowska
Cllr. M. Patterson	Cllr. D. Pengelly
Cllr. C. Shaw	Cllr. E. Wager

### **1. To elect a Chair for the ensuring year and receive the Chair's declaration of acceptance of Office.**

Nominations were received for Cllr. Leithall and Cllr. Wager.

Cllr. Wager declared he wished to withdrawal his nomination and with a unanimous vote, Cllr. Leithall was duly elected as Chair of the Council for the ensuring year. Cllr. Leithall duly accepted the office of Chair and thanked everyone and also Cllr. Crozier for all the work he had undertaken as Chair of the Council.

### **2. Apologies**

Cllr. Dennis sent his apology. The Council accepted his apology.

### **3. To elect a Vice-Chair and receive a declaration of acceptance of Office.**

Nominations were received for Cllr. Maycock and Cllr. Wager.

Cllr. Wager declared he wished to withdrawal his nomination and with an unanimous vote, Cllr. Maycock was duly elected as Chair of the Council for the ensuring year. Cllr. Maycock was duly accepted the office of Vice-Chair.

### **4. To approve and adopt the minutes from the Annual General Meeting held on 16<sup>th</sup> 2023 as a true meeting and taken as read, to deal with matters arising.**

No matters were arising.

Cllr. Leithall proposed approval and adoption of the minutes, seconded by Cllr. Wager. All in favour.

**SO RESOLVED**

### **5. To elect the following Committees members:**

#### **(a) Plans & Highways:**

Eight members had put their names forward to be elected to the committee, therefore a secret vote was undertaken. After the vote, it was agreed that the following six members be elected as members of the Plans & Highways Committee:

Cllr. Crozier, Cllr. Lamb, Cllr. Maciejowska, Cllr. Maycock, Cllr. Patterson and Cllr. Cllr. Shaw.

The Committee members agreed that Cllr. Maycock be elected the Chair of the Committee and Cllr. Lamb be elected the Vice-Chair of the Committee.

#### **(b) Footpaths & Environment:**

The following members were duly elected onto the Footpaths & Environment Committee:

Cllr. Dennis, Cllr. King, Cllr. Grose, Cllr. J. Maciejowska and Cllr. Shaw.

The Committee agreed that Cllr. Grose be elected as Chair of the Committee and Cllr. Denis be elected as Vice-Chair of the Committee.

(c) **Open Spaces:**

Eight members had put their names forward to be elected to the committee, therefore a secret vote was undertaken. After the vote, it was agreed that the following six members be elected as members of the Open Spaces Committee:

Cllr. Archer, Cllr. Grose, Cllr. King, Cllr. Pengelly, Cllr. Patterson and Cllr. Shaw.

The Committee members agreed that Cllr. Shaw be elected the Chair of the Committee and Cllr. King be elected the Vice-Chair of the Committee.

(d) **Finance & General Purposes (F & G.P):**

It was agreed that Cllr. Crozier, Cllr. Lamb, Cllr. Dennis, Cllr. Grose, Cllr. Maycock, Cllr. Shaw be elected as members of the Committee.

The Committee members agreed that Cllr. Crozier be elected as Chair of the Committee and Cllr. Lamb be elected as Vice-Chair.

SO RESOLVED

**6. Obtain Councillors consent to receive agendas via email, otherwise agendas will be posted with three clear days' notice**

All Councillors gave consent to receive agendas via email, except one who wished to receive agendas via post.

SO RESOLVED

**7. To appoint a delegate to the Port of Plymouth Marine Liaison Committee**

Cllr. Patterson proposed that Cllr. Maciejowska be appointed as the delegate to the Port of Plymouth Marine Liaison Committee. Seconded by Cllr. King. All in favour.

SO RESOLVED

**8. To appoint two delegates to the Southern Parish Link Committee.**

Cllr. Leithall proposed that Cllr. King and Cllr. Crozier be appointed as the Council's delegates to the Southern Parish Link Committee. seconded by Cllr. Maycock. All in favour.

SO RESOLVED

**9. To appoint a delegate to the Devon & Cornwall Rail Partnership.**

Cllr. King proposed that Cllr. Lamb be appointed the delegate to the Devon & Cornwall Rail Partnership. Seconded by Cllr. Maycock. All in favour.

SO RESOLVED

**10. To appoint an observer to the Bere Alston Regeneration Partnership**

Cllr. Shaw proposed that Cllr. Crozier be appointed the observer to the Bere Alston Regeneration Partnership. Seconded by Cllr Grose. All in favour.

SO RESOLVED

**11. To appoint a delegate to the Bere Ferrers Villagers Group.**

Cllr. Lamb proposed that Cllr. Grose be appointed the delegate to the Bere Ferrers Villagers Group, seconded by Cllr. King. All in favour.

SO RESOLVED

**12. To appoint a delegate to the Tamar Valley ANOB (now renamed Tamar Valley National Landscape)**

Cllr. Crozier proposed that Cllr. Maciejowska be appointed the delegate to the Tamar Valley ANOB, seconded by Cllr. King . All in favour.

SO RESOLVED

**13. To appoint Councillors to carry out the Inspections of the Play Parks & Allotments**

Members of the Open Spaces Committee agreed that Cllr. Archer and Cllr. Patterson be appointed to carry out inspections of Sarah Park and The Down play parks. Cllr. King be appointed to carry out inspections of the Bere Ferrers play park and allotment and Cllr. Grose be appointed to carry out the inspection of the Bere Alston allotments. All in favour.

SO RESOLVED

**14. To appoint a delegate to Youth 2 Youth.**

The Clerk read out an email from Youth 2 Youth, informing the Council that the Hut will be closed for a few weeks, to allow the group to rethink how to do things and regroup, find an additional member of staff and draw up a more robust agreement between Youth 2 Youth and the users. It was discussed and agreed to defer appointing a delegate to Youth 2 Youth at this time.

SO RESOLVED

**15. To fix and authorise the Chair's Allowance**

Cllr. Lamb proposed that the Chair's allowance be set at £300. Seconded by Cllr. Maciejowska. All in favour.

SO RESOLVED

**16. To pass resolution authorising the signing of any legal documents on behalf of the Council.**

The Council proposed unanimous that legal documents be signed on behalf of the Council, by the Chair of the Council, Cllr. Leithall and the Chair of Finance & General Purposes, Cllr. Crozier.

SO RESOLVED

**17. To appoint two Councillors to act as Archivists**

Cllr. Crozier proposed that Cllr. Lamb and Cllr. Patterson be appointed the Archivists for the Council. Seconded by Cllr. Maycock. All in favour.

SO RESOLVED

**18. To appoint a Road Warden.**

Cllr. Maycock proposed that Cllr. Shaw be appointed the Road Warden. Seconded by Cllr. King. All in favour.

SO RESOLVED

**19. To appoint a Snow Warden.**

All agreed that Cllr. Maycock be appointed the Snow Warden. Cllrs. Maycock, Lamb and Shaw to liaise to organise picking up the left-over salt bags.

SO RESOLVED

**20. To appoint a Councillor as P3 representative for Public Right of Ways, Devon County Council**

All agreed that Cllr. Grose should continue to be the Council's representative.

**21. To appoint Councillors as Social Media Observers**

All agreed that Cllr. Dennis and Pengelly act as observers for social media.

SO RESOLVED

**22. To appoint a representative from Council to join the Sir John Maynard Trust**

All members agreed that Cllr. Shaw be appointed the representative from Council to join the Maynard Trust.

SO RESOLVED

**23. To appoint a defibrillator officer**

All members agreed that Cllr. King be appointed the defibrillator officer.

SO RESOLVED

**24. To appoint Councillors for the Pavilion Sport Task Group**

It was agreed that Cllrs. Crozier, Grose, King, Lamb, Shaw and Leithall be appointed members of the Pavilion Sport Task Group.

SO RESOLVED

**25. To take note of the Trustees of the Council's Charity, Playground and Pleasure Ground**

The Trustees for the Council's Charity are Cllrs. Crozer, Lamb, Leithall.

**26. Review and approve the Council's Community Engagement Policy**

After reviewing, a few amendments were agreed on. All members agreed to approve the policy, subject to the agreed amendments.

SO RESOLVED

There be no further business the Chair thanked members for attending, and declared the meeting closed at 8.39 pm.

Signed by the Chair of the Council

Date