

# BERE FERRERS PARISH COUNCIL



Chair of the Council:  
Cllr. R. Leithall

Clerk to the Council:  
Mrs. C. Metcalf

The Council Office  
Station Road  
Bere Alston  
Devon PL19 7EJ  
Tel: 01822 840 748

4<sup>th</sup> September 2024

## Open Spaces Committee

Dear Members of the Council,

You are hereby summoned to a meeting of the Open Spaces Committee, to be held in the Council Chambers on **Tuesday 10<sup>th</sup> September 2024 at 7.30 pm**, for the purpose of transacting the business detailed below.

Yours faithfully  
*Caroline Metcalf*

Caroline Metcalf  
Parish Clerk

## A G E N D A

1. Apologies.
2. Declaration of Interest. Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting. If Councillors have any questions relating to predetermination, bias or interests in items on the agenda, then please contact the Clerk in advance of the meeting.
3. Notification of items for information at the discretion of the Chair. No action can be taken on these items.
4. Matters arising from the minutes of the meeting held on 9<sup>th</sup> July 2024.
5. Appoint Councillors to conduct audit of the Open Spaces assets.
6. Discuss applying for a Public Spaces Protection Order (PSPO).
7. Update on the Wildflower Meadow in dog field.
8. Update from the Playparks Sub-Committee.
9. Update on installation of rubber chippings and wooden surrounding at the Down playpark.
10. Discuss general maintenance/repairs required at the Pavilion.
11. Review of posters located at the Bere Alston recreational field.
12. Request for emergency contact information to be placed by locked gate in the Bere Alston recreational field.
13. Routine safety inspection reports for the Parish Recreation and Play areas.
14. Update on proposed meeting between the Council and allotment holders.
15. Routine inspection of the Allotments, Bere Alston and Bere Ferrers.
16. Agenda items for the next meeting.
17. Correspondence.
18. Questions from members of the public present at the meeting at the discretion of the Chair.

**ANY MEMBER OF THE PUBLIC IS INVITED TO ATTEND ANY COUNCIL MEETING.**

*[clerk@bereferrersparishcouncil.gov.uk](mailto:clerk@bereferrersparishcouncil.gov.uk)*

**Facebook Page:** Bere Ferrers Parish Council

**Web Site:** [bereferrersparishcouncil.gov.uk](http://bereferrersparishcouncil.gov.uk)

**Office Hours:** Monday, Wednesday and Friday 9 a.m. – 2 p.m.

*Serving the Community of the Bere Peninsula*