

BERE FERRERS PARISH COUNCIL



Chairman of Council:
Cllr. R. Leithall

Clerk to the Council:
Mrs. C. Metcalf

The Council Offices
Station Road
Bere Alston
Devon
PL20 7EJ

Tel : 01822 840748
clerk@bereferrersparishcouncil.gov.uk

27th April 2026

Dear Member of the Council,

Annual General Meeting

You are hereby summoned to attend the Annual General Meeting of the Bere Ferrers Parish Council, to be held in the Council Chambers on **Tuesday 5th May at 7.45 pm**. The following business is proposed to be transacted:-

AGENDA

1. To elect a Chair for the ensuing year and receive the Chair's declaration of acceptance of Office.
2. Apologies for absence.
3. To elect a Vice-Chair and receive the Vice-Chair's declaration of acceptance of Office.
4. To approve and adopt the minutes from the Annual General Meeting held on 6th May 2025 as a true meeting and taken as read, to deal with matters arising.
5. To elect the following Committees, including Chair & Vice-Chair :-
 - (a) Plans & Highways Open Spaces
 - (b) Footpaths & Environment
 - (c) Open Spaces
 - (d) Finance & General Purposes
6. To elect members to the HR Committee.
7. Obtain Councillors consent to receive agendas via email, otherwise the agendas will be posted with three clear days' notice.
8. To appoint a delegate to the Port of Plymouth Marine Liaison Committee (currently Cllr. Perry).
9. To appoint a delegate to the Southern Parish Link Committee. (currently Cllrs. Crozier).
10. To appoint a delegate to the Devon & Cornwall Rail Partnership (currently Cllr. Lamb).
11. To appoint an observer to the Bere Alston Regeneration Partnership (currently Cllr. Crozier).
12. To appoint a delegate to the Bere Ferrers Villagers Group (currently Cllr. Grose)
13. To appoint a delegate to the Tamar Valley National Landscape (currently Cllr. Maciejowska)
14. To appoint Councillors to carry out the Inspections of the Play Parks & Allotments. (currently Cllrs. Archer, Leithall, Grose & Patterson)
15. To appoint a delegate to Youth 2 Youth (currently Cllr. Patterson)
16. To fix and authorise the Chair's Allowance (currently £300).
17. To pass resolution authorising the signing of any legal documents on behalf of the Council.
18. To appoint two Councillors to act as Archivists (currently Cllrs. Lamb and Patterson)
19. To appoint a Road Warden (currently Cllr. Shaw)
20. To appoint a Snow Warden (currently Cllr. Maycock)
21. To appoint a Councillor as P3 representative for Public Right of Ways, Devon County Council (Cllr. Grose)
22. To appoint Council's social media observer (currently Cllr. Dennis)
23. To appoint a Council's Press Officer (currently Cllr. Maciejowska)
24. To appoint a representative from Council to join the Sir John Maynard Trust (currently Cllr. Shaw)
25. To appoint a defibrillator officer (currently Mrs D. King).
26. To appoint Councillors to the Sports Development Committee. (currently Cllrs. Crozier, Grose, Lamb).
27. To take note of the Trustees of the Council's Charity, Playground and Pleasure Ground

signed

Caroline Metcalf,

Clerk to the Council.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

clerk@bereferrersparishcouncil.gov.uk

Facebook Page: Bere Ferrers Parish Council

Office Hours: Monday, Wednesday and Friday 9 am. – 2 p.m.

Web Site: bereferrersparishcouncil.gov.uk

Serving the Community of the Bere Peninsula