

BERE FERRERS PARISH COUNCIL

At the Annual General meeting of the Council held in the Council Chambers on Tuesday 5th May 2026.

Present

Cllr. P. Archer	Cllr. P. Crozier
Cllr. P. Dennis	Cllr. B. Lamb
Cllr. V. Grose	Cllr. R. Maycock
Cllr. J. Maciejowska	Cllr. M. Patterson
Cllr. R. Perry	Cllr. C. Shaw
Cllr. G. Sutton	Cllr. E. Wager

1. To elect a Chair for the ensuring year and receive the Chair's declaration of acceptance of Office.

Nominations were received for Cllr. Leithall and Cllr. Crozier.

After a secret vote, Cllr. Leithall was duly re-elected as Chair of the Council for the ensuring year.

2. Apologies

Cllr. Leithall sent his apology. Accepted by the Council.

3. To elect a Vice-Chair and receive a declaration of acceptance of Office.

Nominations were received for Cllr. Maycock, Cllr. Lamb and Cllr. Wager.

Cllr. Maycock declared that due to already serving as vice-chair for two years, wished for his nomination to be withdrawn.

After an secret vote, Cllr. Lamb was duly re-elected as Vice-Chair of the Council for the ensuring year.

Cllr. Lamb duly accepted the office of Vice-Chair.

4. To approve and adopt the minutes from the Annual General Meeting held on 6th May 2026 as a true meeting and taken as read, to deal with matters arising.

No matters were arising.

Cllr. Archer proposed approval and adoption of the minutes, seconded by Cllr. Patterson. All in favour.

SO RESOLVED

5. To elect the following Committees members:

(a) Plans & Highways:

All agreed that the following six members be duly elected as members of the Plans & Highways Committee:

Cllr. P. Archer, Cllr. P. Crozier, Cllr. B. Lamb, Cllr. J. Maciejowska, Cllr. R. Maycock and Cllr. M. Patterson.

After discussions, the Committee members agreed Cllr. Maycock be elected the Chair of the Committee and Cllr. Lamb be elected the Vice-Chair of the Committee.

(b) Footpaths & Environment:

All agreed that the following members be duly elected onto the Footpaths & Environment Committee:

Cllr. P. Dennis, Cllr. V. Grose, Cllr. J. Maciejowska, Cllr. R. Perry, Cllr. C. Shaw and Cllr. G. Sutton.

After discussions, the Committee members agreed Cllr. Grose be elected as Chair of the Committee and Cllr. Sutton be elected as Vice-Chair of the Committee.

(c) Open Spaces:

All agreed that the following members be duly elected as members of the Open Spaces Committee:

Cllr. P. Archer, Cllr. Patterson, Cllr. R. Perry, Cllr. C. Shaw, Cllr. G. Sutton and Cllr. E. Wager

After discussion, the Committee members agreed Cllr. C. Shaw be elected the Chair of the Committee and Cllr. E. Wager be elected the Vice-Chair of the Committee.

(d) **Finance & General Purposes (F & G.P):**

All agreed that the following members be duly elected as members of the F & G.P Committee:

Cllr. P. Crozier, Cllr. B. Lamb, Cllr. P. Dennis, Cllr. V. Grose, Cllr. R. Maycock and Cllr. C. Shaw.

After discussions, the Committee members agreed Cllr. Crozier be elected as Chair of the Committee and Cllr. Lamb be elected as Vice-Chair.

SO RESOLVED

6. To elect members to the HR Committee

All agreed to elect Cllr. Crozier, Cllr. Leithall and Cllr. Patterson onto the HR Committee.

7. Obtain Councillors consent to receive agendas via email, otherwise agendas will be posted with three clear days' notice

All Councillors present gave consent to receive agendas via email, except one who wished to continue receiving agendas via post.

SO RESOLVED

8. To appoint a delegate to the Port of Plymouth Marine Liaison Committee

Cllr. Archer proposed Cllr. Perry be appointed as the delegate to the Port of Plymouth Marine Liaison Committee. Seconded by Cllr. Patterson. All in favour.

SO RESOLVED

9. To appoint two delegates to the Southern Parish Link Committee.

Cllr. Crozier agreed to continue being the appointed as the Council's delegate to the Southern Parishes Link Committee. All in favour. The Clerk was also asked to check whether the Committee is still going.

SO RESOLVED

10. To appoint a delegate to the Devon & Cornwall Rail Partnership.

Cllr. Lamb agreed to continue being the delegate to the Devon & Cornwall Rail Partnership. All in favour.

SO RESOLVED

11. To appoint an observer to the Bere Alston Regeneration Partnership

Cllr. Crozier agreed to continue being the appointed observer to the Bere Alston Regeneration Partnership. All in favour.

SO RESOLVED

12. To appoint a delegate to the Bere Ferrers Villagers Group.

Cllr. Grose agreed to continue to be the appointed delegate to the Bere Ferrers Villagers Group. All in favour.

SO RESOLVED

13. To appoint a delegate to the Tamar Valley National Landscape

Cllr. Maciejowska agreed to continue as the appointed delegate. All in favour.

SO RESOLVED

14. To appoint Councillors to carry out the Inspections of the Play Parks & Allotments

Members of the Open Spaces Committee will appoint members at their next Committee meeting to be held on Tuesday 12th May 2026.

SO RESOLVED

15. To appoint a delegate to Youth 2 Youth.

Cllr. M. Patterson agreed to continue as the delegate to Youth 2 Youth. All in favour.

SO RESOLVED

16. To fix and authorise the Chair's Allowance

The Council proposed unanimous that the Chair's allowance be set at £300. All in favour.

SO RESOLVED

17. To pass resolution authorising the signing of any legal documents on behalf of the Council.

The Council proposed unanimous that legal documents be signed on behalf of the Council, by the Chair of the Council, Cllr. Leithall and the Chair of Finance & General Purposes, Cllr. Crozier.

SO RESOLVED

18. To appoint two Councillors to act as Archivists

Cllr. Lamb and Cllr. Patterson both agreed to continue to be the appointed Archivists for the Council. All in favour.

SO RESOLVED

19. To appoint a Road Warden.

Cllr. Shaw agreed to continue being the appointed the Road Warden. All in favour.

SO RESOLVED

20. To appoint a Snow Warden.

Cllr. Maycock agreed to continue being the appointed the Snow Warden. All in favour.

SO RESOLVED

21. To appoint a Councillor as P3 representative for Public Right of Ways, Devon County Council

Cllr. Grose agreed to continue being the Council's representative. All in favour.

SO RESOLVED

22. To appoint a Councillor as Social Media Observer

Cllr. Dennis agreed to continue acting as the observer for social media. All in favour.

SO RESOLVED

23. To appoint a Council's Press Officer

Cllr. Maciejowska agreed to continue as the Council's appointed Press Officer. All in favour.

SO RESOLVED

24. To appoint a representative from Council to join the Sir John Maynard Trust

Cllr. Shaw agreed to continue as the appointed the representative for the Council. All in Favour.

SO RESOLVED

25. To appoint a defibrillator officer

The Clerk to ask Mrs. D. King if she would be happy to continue to be the Officer and report back to the Council.

SO RESOLVED

26. To appoint Councillors to the Sports Development Committee

Cllr. Crozier, Grose, Lamb, Shaw agreed to continue as appointed members of the Committee. Cllr. Lamb proposed Cllr. Perry also join the Committee, seconded by Cllr. Crozier. All in favour.

27. To take note of the Trustees of the Council's Charity, Playground and Pleasure Ground

Cllr. Lamb and Cllr. Leithall continue to be the Trustees.

SO RESOLVED

There be no further business the Chair thanked members for attending, and declared the meeting closed at 8.15 pm.

Signed by the Chair of the Council

Date 26th May 2026